

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 21st December 2020 Virtual meeting			
1.	Attendees and apologies			
	Circulation:	Sarah Gibson (Chair) Jim Lynch – Wiltshire Councillor Johnny Kidney – Wiltshire Councillor Trevor Carbin – Wiltshire Councillor David Thomas, Andy Cadwallader, Kirsty Rose – Highways Ros Griffiths - Community Engagement Manager Bradford on Avon Town Clerk Holt Parish Clerk Limpley Stoke Parish Clerk Monkton Farleigh Parish Clerk South Wraxall Parish Clerk Staverton Parish Clerk Westwood Parish Clerk Winsley Parish Council Sarah Carter, Anthony Smith – Wingfield PC George Mumford – Westwood PC Matthew Midlane, Liz Watts – Monkton Farleigh PC Trevor Bedeman – Streets Ahead Ian Barnes – Limpley Stoke PC John Barnes – Winsley PC Bella Walker – South Wraxall PC Andrew Nicolson		

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2.	Notes of last meeting			
		Previously circulated		
3.	Financial Position			
		<p>Current amount available including contributions £19,486 Current spend & commitments £13,476 Current remaining budget £6,010</p> <p>Allocations made at meeting</p> <p>None</p> <p>Leaving a budget of £6,010</p>		

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4.	Top 5 Priority Schemes			
a)	Wingfield Church Lane	<p>PC have approved form of calming features & 20mph speed limit. Cost estimate provided to PC. PC have confirmed that they want to proceed with scheme. First stage is formal TRO advert. Scheme estimate is £8369. PC have 50% local funding £4185.</p> <p>Group agreed that scheme should move to TRO stage and support full scheme in principle. Initial funding requirement £2000 (CATG 50%, PC 50%)</p> <p>TRO advert complete 36 items of comment received of which 30 points of support & 18 points of objection are made. Cabinet Member report required to allow decision to be made.</p> <p>Cabinet Member report written and submitted. Recommendation to proceed with 20mph speed limit but put traffic calming measures on hold. Cost reduction likely.</p> <p>All works complete except one roundel. Final Account including TRO agreed at £1700.94</p>	Invoice to PC to be raised	DT

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b)	Wingfield A366	<p>Stowford Manor Farm. Sign & road marking proposal and cost estimate with PC. Approx value £4300.</p> <p>PC have decided to go ahead with signing scheme in advance of any Planning Application from Land owner. Land Owner to be requested to make contribution commitment in writing prior to ordering works. JK to action.</p> <p>Sign face legend to be agreed. Prelim design used legend 'Manor Farm Rural Enterprise Centre'. PC to consider.</p> <p>Funding now agreed. 1/3 split. PC/CATG/Bryant. Awaiting agreement of sign face legend from Mr Bryant prior to ordering.</p>	Johnny Kidney to speak to Mr Bryant	JK
c)	South Wraxall PC Bella Walker	<p>Visibility improvements at crossroads over the B3109 between Lower South Wraxall and Ellbridge.</p> <p>Visibility has been checked and required distance of 160m achieved to the south. Visibility to the north recorded as 52m</p> <p>Visibility very dependant of hedge growth. Need to discuss next action.</p>	DT to follow up with Bella Walker	DT
d)	Limpley Stoke PC Ian Barnes	<p>Experimental closure of Woods Hill at junction with A36. Monitoring before and after will be required. Being progressed by PC.</p> <p>Funding for scheme agreed in principle pending detail design and cost estimate. May be split over financial years.</p> <p>Detail design, cost estimate and draft traffic regulation order underway.</p>	Scheme designer Ian Turner to make contact with IB direct to discuss. Timeline for order likely to be early April	IT

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e)	Wingfield PC Sarah Carter	Renewal of footway at former Council Houses on B3109. Previous cost estimate £8466. Revised cost estimate £8873. 50% contribution agreed from centrally held funds.	PC meeting on 5 th Jan and will make decision on whether to proceed or not.	PC
5.	Other schemes for action but not yet a priority			
a)	Turleigh Hill / Belcombe	Area for investigation now covers length from Avoncliffe junction up to 30mph terminal point. Parish Steward has undertaken some foliage clearance but has reported that the footway has no underlying structure and needs full reconstruction with new kerbs. This is outside the scope of the Area Highways budget. Alternative suggestion made by TB of advisory on carriageway footway on south side of road.	Action – SG & KR to visit site	SG & KR
6.	Substantive schemes			

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a)	Winsley Hill. At Canal Bridge	<p>PC have requested provision of double yellow lines east of bridge. Additional funding may be required as TRO process needed. Agreed that this can be looked at after monitoring to assess impact. Parking of vehicles on the widened footway during busy periods has been noted.</p> <p>DYL solution now agreed. Extent of DYL's to be determined. Work to be added to Network Management team programme so no cost to CATG.</p> <p>All work on waiting restrictions currently suspended as staff have been reallocated to Covid 19 support. Revised timeline to be established when staff released back.</p>	KR to advise timeline when staff available	KR
b)	Station approach – Bradford on Avon	<p>Revised proposals agreed by Town Council. Estimate stands at £61,356 Substantive bid application form submitted. Local contribution of £2,500 from B on A TC, £2,500 from CATG</p> <p>Substantive bid successful. Detail design complete. Scheme is included in 2020/21 works programme but timeline currently unknown.</p> <p>Scheme now included in 2021/22 works programme. Initial indication is Spring time.</p>		
6.	Other Ongoing Issues			

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a)	Bradford on Avon	<p>Trowbridge Road – kerb / footway overruns – Works now included in pedestrian crossing scheme funded through School Travel Plan. Works delayed due to difficulties with working methods (road closures).</p> <p>All works complete.</p>		
b)	Bradford on Avon	<p>Taking Action on School Journeys - Bath Road signal controlled pedestrian crossing.</p> <p>All works complete.</p>		
c)	Holt	<p>Improvements and widened footway at junction of B3107 and east exit to The Midlands. DT has given feedback to PC on initial design and cost estimate prepared by consultant. PC want WC to take forward design to detail stage with a view to making a substantive bid.</p>	<p>Land ownership plan to be sent to PC.</p> <p>PC agreed to speak to frontage residents to seek feedback on potential tree removal.</p> <p>KR to visit site to assess options for possible priority working.</p>	<p>KR</p> <p>PC</p> <p>KR</p>
d)	<p>Monkton Farleigh PC</p> <p>Liz Watts</p>	<p>Speed limits in the village. LW presented case for lower speed limits in village. DT advised of adopted process of using Atkins for a speed limit assessment. Cost is £2500. Funding agreed in principle 50/50 PC & CATG</p> <p>Additional information supplied to PC. Awaiting decision from PC as to whether to go ahead</p>	Action with PC	PC

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e)	Bradford on Avon and Westwood Sarah Gibson	Ann Seewoods bollards on Coppice Hill was discussed. Horse Warning Signs at Westwood – No further action	SG/KR to arrange site visit	SG
f)	Winsley Issues Johnny Kidney	JK set out current community actions. Priority is Dane Rise & Tynning Road junctions and identification of low cost measures. KR & DT to continue to offer advise prior to bringing forward to CATG.		
g)	Bradford on Avon Social Distancing measures	Update was given at meeting. Request for zebra crossing on Town Bridge being progressed via feasibility study. Refuge islands on New Road / Springfield to be looked at by Ian Turner.		
h)	Winsley to BoA Tranche 1 cycle scheme	Update was given at meeting		
7.	New items			
a)	Bradford on Avon Berryfield Road Trevor Bedeman	Report on consultation with residents was presented by TB. Favoured option was closure of Berryfield Road at Bath Road junction. Next step is to present to Town Council		TB

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b)	Limpley Stoke Ian Barnes	Request for bollards and signs at Lower Stoke Group agreed to progress design work.	KR to arrange design work	KR
8.	Any Other Business:	Holt Leigh Road Footway resurfacing – Trevor Carbin asked if the work was going ahead. AC to clarify extent of works being undertaken and timeline.		AC
9.	Date of Next Meeting: 15th February 2021, County Hall at 4pm or online			

Bradford on Avon Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

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2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

